



VILLAGE OF WINNECONNE

The Community of Opportunity

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381

www.winneconnewi.gov

AGENDA

VILLAGE BOARD

Tuesday, March 19, 2024 @ 5:30 pm

Village Board Room, 30 South First Street

Call to Order

Roll Call: Foster, Witzke, Kubasta, Girouard, Olson, Bouras, Boucher

Pledge of Allegiance

Regular Business

Consideration and action to approve the tabled January 2024 budget comparison

Consideration and action to approve consent agenda and approve payment of bills

- February 20, 2024, Village Board Minutes
- February Check Register / Bills
- Treasurer's Report
- Budget Comparison

Consideration and action to approve February 27, 2024 Village Board Minutes

Communications

Public Participation

Administrator's Report

Committee Reports:

Beautification –
Cemetery –
Fire District –
Historic Preservation –
Library –
Parks –
Personnel & Finance –
Plan Commission –
Public Safety –
Public Works –
Ad-hoc Deduct Meter -
Ad-hoc Fee Review -
Ad-hoc Channel Review

Old Business

New Business

Consideration and action to hire Rettler Corp. to design the strategic plan for Marble Park at the cost of \$9,500.

Consideration and action to accept the bid from North East Asphalt to reconstruct the Lake Winneconne parking lot with pull-through parking stalls in the amount of \$592,986.20.

Consideration and action to pass the deduct meter program to the Board as presented or eliminate it all together on the residential side.

Consideration and action to accept the lowest bid from Jossart Brothers, Inc. for the utility reconstruction of 8th Avenue.

Confirm next meeting date:

Tuesday, April 16, 2024, at 5:30 pm in the Board Room

Adjourn

The Winneconne Municipal Center is accessible to the physically disadvantaged. If special accommodations are necessary, please contact the Village Hall at 920-582-4381 and we will make every effort to accommodate the requests.

Notice of this meeting was posted at the following locations: Village Hall, 30 S. 1st St., Winneconne, Premier Bank, 927 Main St. Winneconne, Winneconne Post Office, 34 S. 2nd St., Winneconne, and the Village website approximately 1 pm on Monday, March 18, 2024.



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Minutes

VILLAGE BOARD

Tuesday, February 20, 2024 @ 5:30 pm
Village Board Room, 30 South First Street

Call to Order

Meeting called to order at 5:30 pm by President Boucher

Roll Call: Foster, Witzke, Kubasta, Girouard, Olson, Bouras, Boucher all present.
Administrator Fuller also in attendance.

Pledge of Allegiance was recited in unison

Regular Business

Motion by Kubasta second by Witzke to approve consent agenda including Dec. 19, 2023 Village Board minutes, December Check Register and Treasurer's Report and Budget Comparison

Motion passes unanimously with voice vote 7-0-0

Motion by Foster second by Girouard to approve Jan. 16, 2023 minutes with amendment to **remove** grants of \$315k received; to approve January Check Register and Treasurer's Report; and to **table** budget comparison

Motion passes unanimously with voice vote 7-0-0

Motion by Olson second by Bouras to approve January 18, 2024 Village Board minutes as presented

Fire Chief approval

Motion passes with roll call vote: Foster-abstain, Witzke-aye, Kubasta-abstain, Girouard-abstain, Olson-aye, Bouras-aye, Boucher-aye 4-0-3

Communications

None

Public Participation

- Resident at 110 N 2nd St. asked for clarity on the budget comparison between Public Works and Public Safety
- Resident at 214 N. 6th Ave., updates on Winnebago County Board items, and reminding Village residents of the ARPA grant meeting at the County Board meeting and to show their support.
- Zach and Amy Zacharias from Action Appraisers spoke about personal property taxes being eliminated going forward.

Administrator's Report

- Shallbetter - progressing nicely with May/June completion and hope to be fully operational this summer.
- Wolf Run Development – with approval of development agreement, work to begin end of March/beginning of April with a two-year projected completion.
- Waterfront Park/Industrial Park – nothing substantial to report currently

- Waste Management – failing to comply with contract service agreements, seeking other providers.

Committee Reports:

- Beautification – met, highway cleanup May 4th, boat planters available to sponsor
- Cemetery – didn't meet
- Fire District – met
- Historic Preservation – met
- Library – met
- Parks – met
- Personnel & Finance – met
- Plan Commission – met
- Public Safety – met
- Public Works – met
- Ad-hoc Deduct Meter - met
- Ad-hoc Fee Review – didn't meet
- Ad-hoc Channel Review – didn't meet

Old Business

None

New Business

Motion by Foster second by Kubasta to approve the Fire Commission recommendation to appoint Assistant Chief Kevin Allcox to the position of Fire Chief effective June 1, 2024

Motion passes unanimously with voice vote 7-0-0

Motion by Witzke second by Bouras to amend Ordinance 352-8 to include prohibiting electronic nicotine and THC vape devices for anyone under 21 years of age

Motion passes unanimously with voice vote 7-0-0

Motion by Girouard second by Foster to approve the revised 2024 Budget
Motion passes with roll call vote: Kubasta-aye, Girouard-aye, Olson-aye, Witzke-aye, Bouras-aye, Foster-aye, Boucher-aye 7-0-0

Motion by Olson second by Witzke to allow the Public Works Director to perform the sanitary inspections for Sanitary District 3 in the Town of Winneconne pending MOU until June 1, 1024

Motion passes unanimously with voice vote 7-0-0

Motion by Girouard second by Foster to approve the proposed site plan for high school parking lot improvements to begin work starting this summer (2024)

Motion passes unanimously with voice vote 7-0-0

Motion by Foster second by Olson to approve relocating a hydrant and valve at the edge of the Shallbetter property at the Village of Winneconne's cost, estimation of approximately \$15,000-\$20,000

Motion passes with roll call vote: Girouard-aye, Olson-aye, Bouras-aye, Foster-aye, Kubasta-aye, Witzke-aye, Boucher-aye 7-0-0

Motion by Girouard second by Kubasta to approve the CLA Consulting letter quote

Motion passes with roll call vote: Foster-aye, Witzke-aye, Olson-aye, Bouras-aye, Kubasta-aye, Girouard-aye, Boucher-aye 7-0-0

Motion by Kubasta Second by Witzke to approve reinstating the verbiage "Approval to pay bills" to the consent agenda

Motion passes unanimously with voice vote 7-0-0

Motion by Kubasta second by Girouard to approve the Developer Agreement with Eric Hoffman

Motion passes with roll call vote: Bouras-aye, Olson-aye, Girouard-3, Kubasta-aye, Witzke-aye, Foster-aye, Boucher-aye 7-0-0

Confirm next meeting date:

Tuesday, March 19, 2023 at 5:30 pm in the Board Room

Adjourn

Motion by Witzke second by Olson to adjourn at 6:48 pm

Motion passes unanimously with voice vote 7-0-0



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MINUTES

VILLAGE BOARD

February 27, 2024 at 2:15 pm

Village Board Room, 30 South First Street

Call to Order

Roll Call: Witzke, Kubasta, Girouard, Olson, Boucher – present.
Foster and Bouras - absent.

Also present were Administrator Logan Fuller and James Flurette, DPW

Pledge of Allegiance recited

Regular Business

Public Works Director presented evidence to show water/sewer laterals existed for the property at 205 7th St. prior to street reconstruction in 2021. During such time, laterals were added and assessed to the property. Property owner is asking for assessment of \$3,213.00 to be waived and forgiven.

Motion by Girouard second by Witzke to forgive and remove the special assessment as charged.

Motion carried by roll call vote: Kubasta-aye, Olson-aye, Girouard-aye, Witzke-aye, Boucher-aye. Vote passes 5-0-0

Adjourn

Motion by Olson second by Kubasta to adjourn.

Meeting adjourned at 2:22 pm.

BOARD AGENDA MEMO PAGE:

Village Board Meeting

March 19, 2024

Title: Developer for the Strategic plan for Marble Park

Description: The Parks committee would like to hire Rettler Corp to give us their recommendation on the strategic plan for Marble Park.

MOTION/Recommendation: Consideration/take action to hire Rettler Corp to design the strategic plan for Marble Park at the cost of \$9,500.

Scope of Services Proposal

The Village of Winneconne wishes to develop a master plan for located at 639 West Main Street in the Village of Winneconne, Winnebago County, Wisconsin. The Village of Winneconne currently owns the parcel of land. The master plan will examine existing conditions, conceptualize design elements, look at phasing opportunities, and ultimately prepare a master plan and cost estimate to guide future improvements for the park. To assist, Rettler Corporation proposed the following scope of services:

I. Review Existing Conditions

A. Data Gathering

1. Obtain aerial photographs and conduct an analysis of existing conditions. Develop aerial photo layouts to review site conditions for use at planning meetings.
2. Obtain and review the history and timeline of the park property through historic map and aerial photo review and Owner interviews.
3. Collect GIS based current parcel and contour mapping from the Village of Winneconne and Winnebago County.
4. Obtain wetland, floodplain, environmental, soils, utilities and infrastructure mapping from the Village of Winneconne, Winnebago County, and the Wisconsin Department of Natural Resources (WDNR).
5. Identify adjacent municipalities, land uses, and potential zoning impacts.

B. Site Analysis

1. Prepare base map of existing site, analyze site features including:
 - a. Topography and slopes.
 - b. Existing drainage features and patterns.
 - c. Existing site features, amenities, uses and conditions.
 - d. Soils and bedrock.
 - e. Major vegetation types, plant communities, and locations.
 - f. Environmentally sensitive areas including wetland indicator soils, mapped wetlands, waterways, and floodplain.
 - g. Archeologically and culturally sensitive areas if available.
 - h. Existing street locations and vehicle access points.
 - i. Internal and external traffic circulation.
 - j. Parking areas.
 - k. Existing and potential pedestrian circulation linkages including trails and connection opportunities to the adjacent parks.
 - l. Review swimming pond and beach condition.
 - m. Assess existing athletic fields and courts.

- n. Existing utility infrastructure locations including storm sewer, sanitary sewer, water service, electric, gas, and communication lines.
- o. Adjacent property uses and impacts.
- p. ADA compliance.

II. Development Program

A. Programming

- 1. Meet with the Owner to determine the goals and objectives of the master plan.
- 2. Discuss existing and proposed land uses and amenities.
- 3. Determine level of existing facility preservation and enhancement.

B. Needs Assessment

- 1. Outline existing needs as it relates to demands for park activities and amenities.
- 2. Explore links to adjacent parcels through trail system connectivity.
- 3. Discuss new or replacement of facilities including shelters, pavilions, restrooms, public gathering facilities, and storage.
- 4. Review circulation and flow of users throughout park (motorized and non-motorized). Review anticipated times of use, trends, opportunities, and constraints.
- 5. Evaluate protection/enhancement of natural areas.
- 6. Identify active and passive use park spaces including play areas (inclusive play and soft surfacing), swimming area, beach, and athletic field improvements.
- 7. Analyze utility upgrades and improvements including park lighting, sewer, water, electrical, communication, etc.
- 8. Long term plan for infrastructure improvements including utilities, drives, parking areas, play spaces, and open spaces.
- 9. Identify alternative aquatic facilities in lieu of the swimming area (splash pad).
- 10. Present list of needs criteria for review and input.
- 11. Develop final list of needs to be considered in Conceptual Plan development of park.

III. Master Plan Development

- A. Provide up to three (3) conceptual plan layouts, which combines all elements from the development program including:
 - 1. Design appeal.
 - 2. Accessibility.
 - 3. Environmental conditions and impacts.

4. Grading and storm water requirements.
 5. Ecological enhancements and improvements.
 6. Implementation and constructability.
 7. Operational impacts and maintenance considerations.
 8. Sustainable design principles.
 9. Phasing opportunities.
- B. Develop high level cost estimates for each plan.
- C. Present the concept plans at two public meetings during the conceptual design phase for review and comment.
- D. Develop a preferred concept plan based on feedback received from the Owner and public including:
1. Recommended implementation timeline and phasing strategy.
 2. Prepare detailed phased cost estimates for the purpose of capital improvement planning and implementation.
 3. Review final development recommendations, facility uses, space programming, and general aesthetic/design parameters for the facility that will guide the overall development of the park property.
- E. Present the preferred concept plan at a public meeting for final review and comments.
- F. Provide final master plan and report addressing all final comments.

IV. Assumptions

- A. Environmental, archeological, geotechnical, and wetland delineation services are not included in this proposal, Rettler Corporation will coordinate the work for the Owner as necessary and determined by the initial planning efforts.
- B. Topographic, property, legal, and construction survey services are not included.
- C. Construction bid documents and construction phase services are not included.

V. Compensation of Services

- A. All payments will be billed against the Lump Sum Not to Exceed total.
- B. If the Owner changes the Scope of Services after initiation of services, the Consultant has the right to renegotiate the compensation for the charged services.
- C. All governmental fees will be paid directly by the Owner.
- D. Periodic invoices will be submitted on a 30-day basis. The billing amount will be determined based upon the current percent completion of services.

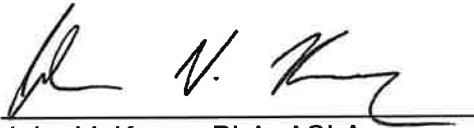
VI. Schedule of Not to Exceed Payment

- A. Village of Winneconne, Arthur Marble Park
Master Plan Services.....\$9,500.00

VII. Contract Agreement

This agreement is between Rettler Corporation and Owner. Rettler Corporation agrees to perform the Scope of Services in exchange for the agreed upon compensation detailed in this proposal. This agreement is open for acceptance for period of 30 days after execution by Rettler Corporation. This Agreement becomes effective on the date that Owner signs below.

Rettler Corporation



John V. Kneer, PLA, ASLA
President

12/19/2023

Date

Village of Winneconne

Authorized Representative

Date

BOARD AGENDA MEMO PAGE:

Village Board Meeting
March 19, 2024

Title: Lake Winneconne Parking lot Bid

Description: The parks committee requested bids to reconstruct the
Lake Winneconne parking lot with pull through parking stalls.

MOTION/Recommendation: The parks committee is recommending that we
accept the bid from North East asphalt in the amount of \$592,986.20



March 14, 2024

Village of Winneconne
Attn: James Fluette, DPW
30 South 1st Street
Winneconne, WI 54986

Re: Village of Winneconne
Winneconne Park Boat Landing
Parking Lot Reconstruction
Letter of Recommendation
McM. No. W0011-09-22-00179.02

Dear James:

On March 13, 2024, bids were received via QuestCDN vBid™ for the above referenced project. Four bids were received, ranging in price from \$721,746.60 to \$758,461.25 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract W0011-09-22-00179.02 to the low bidder, Northeast Asphalt, Inc., in the amount of \$721,746.60.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return to our office for incorporation into the Contract Documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

Brad Werner /car

Brad D. Werner, P.E.
Vice President / Sr Municipal Engineer

BDW:car

Enclosures: Notice of Awards
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: NORTHEAST ASPHALT, INC.
W6380 Design Drive
Greenville, WI 54942

Contract No. W0011-09-22-00179.02

Project: WINNECONNE PARK BOAT LANDING
PARKING LOT RECONSTRUCTION
For The VILLAGE OF WINNECONNE | Winnebago County, Wisconsin

You are notified that your Bid, dated March 13, 2024, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for Winneconne Boat Landing Parking Lot Reconstruction for the Village of Winneconne, Winnebago County, Wisconsin.

The Contract Price of your Contract is Seven Hundred Twenty-One Thousand Seven Hundred Forty-Six & 60/100 Dollars (\$721,746.00).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

VILLAGE OF WINNECONNE | Winnebago County, Wisconsin

(authorized signature)

(title)

Witness: _____

BID TABULATION

OWNER: VILLAGE OF WINNECONNE
Project Name: Winneconne Park Boat Landing Parking Lot Reconstruction
Contract No.: W0011-09-22-00179-02
Bid Date/Time: March 13, 2024 @ 11:00 a.m.
Project Manager: Brad Werner, PE

Engineer: McMAHON ASSOCIATES, INC.
 1445 McMahon Drive
 PO Box 1025
 Neenah, WI 54956 / 54957-1025

NORTHEAST ASPHALT, INC.
 W6380 Design Drive
 Greenville, WI 54942

RLAM, INC.
 1110 Dartford Road
 Ripon, WI 54971

VINTON CONSTRUCTION CO.
 1322 33rd Street
 PO Box 137
 Two Rivers, WI 54241

MCC, INC.
 2600 N. Roemer Road
 PO Box 1137
 Appleton, WI 54912-1137

BASE BID | WINNECONNE PARK

Item	Qty	Unit	Description
1.	1	L.S.	Mobilization and Bonding
2.	1	L.S.	Unclassified Excavation (Engineer's Estimate 3,950 C.Y.O
3.	1	L.S.	Deep Pulverize Existing Asphalt Pavement / Base (Estimated 8,725 S.Y.)
4.	5,000	TON	WisDOT 1-1/4 Inch Base Aggregate Dense
5.	1,000	S.Y.	1-3/4 Inch HMA Lower Layer 3 LT 58-28 S
6.	1,000	S.Y.	1-3/4 Inch HMA Upper Layer 4 LT 58 - 28 S
7.	16,500	S.Y.	2-1/4 Inch HMA Lower Layer 3 LT 58 - 28 S
8.	16,500	S.Y.	1-3/4 Inch HMA Upper Layer 4 LT 58 - 28 H
9.	32	Ea.	Salvage and Reset Wheel Stop
10.	3	Ea.	New Wheel Stop
11.	5,000	S.Y.	Topsoil, Seed, E-Mat
12.	1	L.S.	Pavement Markings
13.	1,500	S.F.	5 Inch Reinforced Concrete Seawall Deck with Base Course
14.	870	S.F.	5 Inch Reinforced Concrete Sidewalk with Base Course
15.	3	Ea.	Handicap Parking Sign
16.	2	Ea.	Do Not Enter - Wrong Way Sign
17.	2	Ea.	Begin One Way Sign
18.	1	L.S.	Storm MH B - 6 Foot Diameter / 12 Inch Storm / Endwall / Rip Rap
19.	1	L.S.	Storm MH A - 5 Foot Diameter / 18 Inch Storm / Endwall / Rip Rap
20.	1	L.S.	Erosion Control

SUB-TOTAL (Items 1. through 20., Inclusive)

BASE BID | 8TH AVENUE RESURFACING

Item	Qty	Unit	Description
21.	1	L.S.	Mobilization and Bonding
22.	5,050	S.Y.	Full Depth Pulverize
23.	1	L.S.	Remove Excess Material and Fine Grade
24.	5,050	S.Y.	2-1/4 Inch HMA Lower Layer 3 LT 58-28 S
25.	5,050	S.Y.	1-3/4 Inch HMA Upper Layer 4 LT 58-28 S
26.	50	S.Y.	Prepare and Pave 3 Inch Single Lift HMA 4 LT 58-28 S Driveway
27.	50	S.Y.	Prepare and Pave 3 Inch Single Lift HMA 4 LT 58-28 S Road Patch
28.	3	Ea.	New Sanitary Manhole Casting / Rings / Chimney Seal / Adjustment
29.	5	Ea.	Existing Storm Casting Adjustment with New Rings
30.	7	Ea.	Existing Water Valve Box Adjustment
31.	2	Ea.	Existing Inlet Casting Adjustment with New Rings

SUB-TOTAL (Items 21. through 31., Inclusive)

TOTAL BASE BID (Items 1. through 31, Inclusive)

Unit Price	Total	Unit Price	Total
\$12,500.00	\$12,500.00	\$27,500.00	\$27,500.00
\$55,000.00	\$55,000.00	\$52,600.00	\$52,600.00
\$7,440.00	\$7,440.00	\$7,000.00	\$7,000.00
\$14.42	\$72,100.00	\$15.75	\$78,750.00
\$10.10	\$10,100.00	\$10.20	\$10,200.00
\$8.50	\$8,500.00	\$8.59	\$8,590.00
\$10.35	\$170,775.00	\$10.45	\$172,425.00
\$8.45	\$139,475.00	\$8.45	\$139,475.00
\$40.00	\$1,280.00	\$69.90	\$2,236.80
\$250.00	\$750.00	\$95.00	\$285.00
\$6.50	\$32,500.00	\$6.71	\$33,550.00
\$19,995.00	\$19,995.00	\$19,995.00	\$19,995.00
\$11.20	\$16,800.00	\$11.55	\$17,325.00
\$8.36	\$7,273.20	\$9.00	\$7,830.00
\$380.00	\$1,140.00	\$200.00	\$600.00
\$380.00	\$760.00	\$280.00	\$560.00
\$14,434.00	\$14,434.00	\$245.00	\$490.00
\$16,434.00	\$16,434.00	\$19,100.00	\$19,100.00
\$5,000.00	\$5,000.00	\$17,700.00	\$17,700.00
		\$2,200.00	\$2,200.00

\$592,986.20

\$633,378.50

Unit Price	Total	Unit Price	Total
\$36,880.00	\$36,880.00	\$27,500.00	\$27,500.00
\$41,800.00	\$41,800.00	\$52,600.00	\$52,600.00
\$4,400.00	\$4,400.00	\$7,000.00	\$7,000.00
\$16.95	\$84,750.00	\$15.75	\$78,750.00
\$10.03	\$10,030.00	\$10.20	\$10,200.00
\$9.73	\$9,730.00	\$8.59	\$8,590.00
\$9.63	\$158,895.00	\$10.45	\$172,425.00
\$125.00	\$4,000.00	\$8.45	\$139,475.00
\$380.00	\$1,140.00	\$69.90	\$2,236.80
\$5.83	\$29,150.00	\$95.00	\$285.00
\$20,350.00	\$20,350.00	\$6.71	\$33,550.00
\$11.75	\$17,625.00	\$19,995.00	\$19,995.00
\$9.35	\$8,134.50	\$11.55	\$17,325.00
\$450.00	\$1,350.00	\$9.00	\$7,830.00
\$450.00	\$900.00	\$200.00	\$600.00
\$450.00	\$900.00	\$280.00	\$560.00
\$13,550.00	\$13,550.00	\$245.00	\$490.00
\$14,990.00	\$14,990.00	\$19,100.00	\$19,100.00
\$3,175.00	\$3,175.00	\$17,700.00	\$17,700.00
		\$2,200.00	\$2,200.00

\$612,774.50

\$619,846.80

Unit Price	Total	Unit Price	Total
\$5,000.00	\$5,000.00	\$4,200.00	\$4,200.00
\$0.90	\$4,545.00	\$0.70	\$3,555.00
\$12,000.00	\$12,000.00	\$9,400.00	\$9,400.00
\$10.25	\$51,762.50	\$10.35	\$52,267.50
\$7.75	\$39,137.50	\$7.83	\$39,541.50
\$35.25	\$1,762.50	\$35.60	\$1,780.00
\$35.25	\$1,762.50	\$35.60	\$1,780.00
\$1,624.72	\$4,874.16	\$1,328.00	\$3,984.00
\$1,092.44	\$5,462.20	\$400.00	\$2,000.00
\$111.00	\$777.00	\$250.00	\$1,750.00
\$838.52	\$1,677.04	\$400.00	\$800.00

\$128,760.40

\$121,038.00

Unit Price	Total	Unit Price	Total
\$22,350.00	\$22,350.00	\$4,200.00	\$4,200.00
\$0.49	\$2,474.50	\$0.70	\$3,555.00
\$1,000.00	\$1,000.00	\$9,400.00	\$9,400.00
\$9.52	\$48,076.00	\$10.35	\$52,267.50
\$7.62	\$38,481.00	\$7.83	\$39,541.50
\$34.00	\$1,700.00	\$35.60	\$1,780.00
\$34.00	\$1,700.00	\$35.60	\$1,780.00
\$1,820.00	\$5,460.00	\$1,328.00	\$3,984.00
\$640.00	\$3,200.00	\$400.00	\$2,000.00
\$300.00	\$2,100.00	\$250.00	\$1,750.00
\$800.00	\$1,600.00	\$400.00	\$800.00

\$740,866.00

\$758,461.25

BID TABULATION

OWNER: VILLAGE OF WINNECONNE
Project Name: Winneconne Park Boat Landing Parking Lot Reconstruction
Contract No.: W0011-09-22-00179.02
Bid Date/Time: March 13, 2024 @ 11:00 a.m.
Project Manager: Brad Werner, PE

Engineer: McMAHON ASSOCIATES, INC.
 1445 McMahon Drive
 PO Box 1025
 Neenah, WI 54956 / 54957-1025

NORTHEAST ASPHALT, INC.
 W6380 Design Drive
 Greenville, WI 54942

RLAM, INC.
 1110 Dartford Road
 Ripon, WI 54971

VINTON CONSTRUCTION CO.
 1322 33rd Street
 PO Box 137
 Two Rivers, WI 54241

MCC, INC.
 2600 N. Roemer Road
 PO Box 1137
 Appleton, WI 54912-1137

ALTERNATE BID | WINNECONNE PARK

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total
A-1	1	L.S.	Mobilization and Bonding	\$12,800.00	\$12,800.00	\$36,400.00	\$36,400.00	\$12,105.00	\$12,105.00
A-2	1	L.S.	Unclassified Excavation (Engineer's Estimate 3,350 C.Y.O	\$46,650.00	\$46,650.00	\$37,300.00	\$37,300.00	\$50,325.00	\$50,325.00
A-3	1	L.S.	Deep Pulverize Existing Asphalt Pavement / Base (Estimated 8,725 S.Y.)	\$7,440.00	\$7,440.00	\$4,400.00	\$4,400.00	\$5,570.00	\$5,570.00
A-4	3,200	TON	WisDOT 1-1/4 Inch Base Aggregate Dense	\$14.42	\$46,144.00	\$16.95	\$54,240.00	\$15.75	\$50,400.00
A-5	1,000	S.Y.	1-3/4 Inch HMA Lower Layer 3 LT 58-28 S	\$10.10	\$10,100.00	\$10.03	\$10,030.00	\$10.20	\$10,200.00
A-6	1,000	S.Y.	1-3/4 Inch HMA Upper Layer 4 LT 58-28 S	\$8.50	\$8,500.00	\$9.73	\$9,730.00	\$8.85	\$8,850.00
A-7	13,765	S.Y.	2-1/4 Inch HMA Lower Layer 3 LT 58-28 S	\$10.60	\$145,909.00	\$9.93	\$136,686.45	\$10.71	\$147,423.15
A-8	13,765	S.Y.	1-3/4 Inch HMA Upper Layer 4 LT 58-28 S	\$8.60	\$118,379.00	\$9.43	\$129,803.95	\$8.69	\$119,617.85
A-9	32	Ea.	Salvage and Reset Wheel Stop	\$40.00	\$1,280.00	\$125.00	\$4,000.00	\$69.90	\$2,236.80
A-10	51	Ea.	New Wheel Stop	\$240.00	\$12,240.00	\$380.00	\$19,380.00	\$85.00	\$4,335.00
A-11	7,400	S.Y.	4 Inch Topsoil, Seed, E-Mat	\$6.50	\$48,100.00	\$5.83	\$43,142.00	\$6.70	\$49,580.00
A-12	1	L.S.	Pavement Markings	\$15,995.00	\$15,995.00	\$16,350.00	\$16,350.00	\$15,995.00	\$15,995.00
A-13	2,660	S.F.	5 Inch Reinforced Concrete Seawall Deck with Base Course	\$10.75	\$28,595.00	\$11.75	\$31,255.00	\$11.10	\$29,526.00
A-14	870	S.F.	5 Inch Reinforced Concrete Sidewalk with Base Course	\$8.36	\$7,273.20	\$9.35	\$8,134.50	\$9.00	\$7,830.00
A-15	3	Ea.	Handicap Parking Sign	\$380.00	\$1,140.00	\$450.00	\$1,350.00	\$200.00	\$600.00
A-16	2	Ea.	Do Not Enter - Wrong Way Sign	\$390.00	\$780.00	\$450.00	\$900.00	\$280.00	\$560.00
A-17	2	Ea.	Begin One Way Sign	\$380.00	\$760.00	\$75.00	\$150.00	\$245.00	\$490.00
A-18	1	L.S.	Storm MH B - 6 Foot Diameter / 12 Inch Storm / Endwall / Rip Rap	\$14,434.00	\$14,434.00	\$13,550.00	\$13,550.00	\$19,100.00	\$19,100.00
A-19	1	L.S.	Storm MH A - 5 Foot Diameter / Endwall / Rip Rap	\$16,434.00	\$16,434.00	\$14,990.00	\$14,990.00	\$17,700.00	\$17,700.00
A-20	1	L.S.	Erosion Control	\$5,000.00	\$5,000.00	\$3,175.00	\$3,175.00	\$2,200.00	\$2,200.00
TOTAL ALTERNATE BID A (Items A-1 through A-31, Inclusive)				\$547,953.20	\$574,966.90	\$574,966.90	\$574,966.90	\$572,802.50	\$572,802.50

Bid Security Addendum Acknowledgement	5% Bid Bond Yes #1	5% Bid Bond Yes #1	5% Bid Bond Yes #1

Subcontractor	Subcontractor	Subcontractor	Subcontractor
R Signs	N/A	N/A	Midstate Parking Lot Maint.
Martell Construction	Martell Construction	Martell Construction	Sommers Construction
Crowley Construction	Crowley Construction	N/A	Century Traffic
Frank Contracting	All-Ways Contractors	N/A	Highway Landscapers
Meltz Industries	N/A	N/A	Billman Const and RJ Immel Exc.
N/A	Hard Rock Sawing & Drilling	N/A	N/A
N/A	Kartchner Brothers LLC	N/A	N/A
N/A	Gordon Work Zones	N/A	Barricade Flasher Services

BOARD AGENDA MEMO PAGE:

Village Board Meeting

March 19, 2024

Title: Water deduct program

Description: The public works committee has voted to pass along the deduct meter program to the village board.

MOTION/Recommendation: The public works committee recommends we pass the deduct meter program as presented or eliminate it all together on the residential side.

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

§ 518-46 Deduct meters.

- A. User charge credits for extraneous water usage are available for residential customers. Extraneous water use is that portion of the Winneconne Water and Wastewater Utilities metered water which does not return to the sanitary system. A credit is available for this water from the Winneconne Water and Wastewater Utilities.
- (1) Credit shall be determined by multiplying the recorded deduct meter flow by the Village Board approved Water and Wastewater Utilities sewer rate in place at the time of the recorded flow.
 - (2) All cost, including but not limited to installation, maintenance and operation of the deduct meter shall be the responsibility of the property owner at which the meter resides.
 - (3) This section shall not apply to commercial and/or industrial users. Nonresidential users may obtain a deduct meter credit through the requirements of section § **518-39F**, control of industrial wastes directed to public sewers (provision of deductions).
- B. Current meters, placed into service prior to acceptance of this article, may not continue usage unless they meet all requirements within this section.
- C. New and existing meters shall be allowed when installation meets the following criteria:
- (1) Purchased from Village of Winneconne or authorized plumber.
 - (2) Require plumbing permit and be installed by a Wisconsin duly licensed plumber.
 - (3) Shall be hard-lined to the interior water system, after the water meter, on nonconsumable lines, in accordance with all applicable statutes, including but not limited to Chs. SPS 381 to 387, Wis. Adm. Code (Wisconsin State Plumbing Code), Wisconsin Department of Natural Resources standards for cross-connection controls.
 - (4) No drain or plumbing line which returns water to the sewer side of residential plumbing shall be located in-line, cross-connected or downstream of this meter.
 - (5) If a meter was installed previously, it must match the make and model number of meters currently being installed by the Village.
 - (6) Prior to acceptance and proper use of deduct meter with subsequent credit, meter shall be inspected by an authorized representative of Public Works Department and deemed an acceptable installation. The Village Plumbing fee will be charged to inspect a meter that was installed previously. Once approved, meter shall be acknowledged by Village Clerk/Public Works Department with the Utility record system.
- D. Meter charges.
- (1) Meters of record shall be susceptible to an annual fee as determined by the Village Board.
 - (2) Deduct meter fee shall be a Water and Wastewater Utilities charge and is established to offset the managerial expenses of administering the program.
 - (3) Deduct meter fee shall apply to deduct meters of record until such time as owner opts out of the program by:
 - (a) Removing meter from service.

- (b) Removed meter shall be delivered to Village Hall for proper disposal.
- (c) Public Works representative shall inspect meter removal plumbing and verify compliance with all applicable standards and regulations.
- (d) Upon removal, meter shall be eliminated from the record system.
- (e) Fail to pay fee prior to reading.
- (f) Meter doesn't function properly.
- (g) Failure to pay water bill by due date.

E. Meter readings.

- (1) Meters will be read at the same time the water meter is read.
- (2) Meters must be correct and accurate and subject to inspection by the Public Works Director or their representative.
- (3) Meters must be able to be read from the street by the Village of Winneconne Public Works Department or representative.

F. Privilege of the meter.

- (1) Meters determined to be inaccurate, ineffective, broken, or no longer functional shall be removed and replaced with a properly installed meter in accordance with Subsection C above, or the meter will no longer qualify for the program.
- (2) Abuse of the deduct meter option or attempts to defraud will cause immediate revocation of the privilege. Penalties will be assessed as follows:
 - (a) Immediate removal and discontinuation of the deduct meter at the owner's expense.
 - (b) Refusal to participate further in the program indefinitely.
 - (c) Abuser shall be liable for all costs associated with removal of the meter and verification of suitable plumbing which complies with applicable statutes and regulations including inspection costs.
 - (d) Abuser shall be liable for any justifiable and determined back cost due to negligence of the use of this privilege.

3-18-24

Deduct Program Analysis 2022 & 2023

2022 Savings	Households	Percent of Households	Average savings
People who would have been charged \$15 and didn't use the deduct meter	85	8.02%	-\$15.00
People who didn't break even	13	1.23%	\$0.00
Saved \$1 - \$100	19	1.79%	\$36.25
Saved \$101 - \$200	8	0.75%	\$151.03
Saved \$201 - \$300	4	0.38%	\$265.66
Saved \$301 - \$400	2	0.19%	\$373.25
Saved \$401 - \$600	1	0.09%	\$535.52
Saved \$601 - \$900	1	0.09%	\$726.63
Saved \$901 plus	1	0.09%	\$922.56

2023 Savings	Households	Percent of Households	Average savings
People who would have been charged \$15 and didn't use the deduct meter	68	6.42%	-\$15.00
People who didn't break even	22	2.08%	\$0.00
Saved \$1 - \$100	31	2.92%	\$50.00
Saved \$101 - \$200	4	0.38%	\$150.00
Saved \$201 - \$300	3	0.28%	\$250.00
Saved \$301 - \$400	3	0.28%	\$350.00
Saved \$401 - \$600	1	0.09%	\$450.00
Saved \$601 - \$900	1	0.09%	\$649.00
Saved \$901 plus	1	0.09%	\$1,124.00

The people that support the program say they shouldn't have to pay for water that's not dumped into the wastewater treatment system and that everyone has the opportunity to be in the program.

The people who question the value of the program feel that the cost savings of the few are shifted to the many and that most households wouldn't save enough to cover the cost of being in the program.

Example:

- 1) Total yearly cost of Storm system = \$10
- 2) Stormwater fee rate is based on units of water consumed
- 3) If the Water rate is setup to break even, we would bill all residents enough to break even = \$10 total
- 4) Some people take advantage of the deduct program = -\$1
- 5) Question - Who now has to cover the \$1 saved by the people in the deduct program?.....
- 6) Answer - The rest of the residents not in the program because their water rate goes up to cover the \$1 saved by the people in the deduct program.

BOARD AGENDA MEMO PAGE:

Village Board Meeting
March 19, 2024

Title: 2024 8th Ave utility reconstruction bid

Description: The public works committee has recommended that the village board approve the bid for \$457,157.00 Jossart Brothers inc.

MOTION/Recommendation: Consideration/action to accept the lowest bid for the utility reconstruction of 8th avenue.



March 8, 2024

Village of Winneconne
Attn: James Fluette, DPW
30 South 1st Stret
PO Box 488
Winneconne, WI 54986

Re: Village of Winneconne
8th Avenue Watermain & Sanitary Lateral Reconstruction
Letter of Recommendation
McM. No. W0011-09-24-00111

Dear James:

On March 8, 2024, bids were received via QuestCDN vBid™ for the above referenced project. Seven bids were received, ranging in price from \$457,157.00 to \$580,635.00 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract W0011-09-24-00111 to the low bidder, Jossart Brothers, Inc., in the amount of \$457,157.00.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the Contract Documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "Brad D. Werner".

Brad D. Werner, P.E.
Vice President / Sr Municipal Engineer

BDW:car

Enclosures: Notice of Awards
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: JOSSART BROTHERS, INC.
1682 Swan Road
De Pere, WI 54115

Contract No. W0011-09-24-00111

Project: 8TH AVENUE WATER MAIN &
SANITARY LATERAL RECONSTRUCTION
For The VILLAGE OF WINNECONNE | Winnebago County, Wisconsin

You are notified that your Bid, dated March 8, 2024, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the 8th Avenue Water Main & Sanitary Lateral Reconstruction for the Village of Winneconne, Winnebago County, Wisconsin.

The Contract Price of your Contract is Four Hundred Fifty-Seven Thousand One Hundred Fifty-Seven & no/100 Dollars (\$457,157.00).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

VILLAGE OF WINNECONNE
Winnebago County, Wisconsin

(authorized signature)

(title)

Witness: _____

ENGINEER'S REPORT

2024 PRIVATE SANITARY LATERAL PROJECT 8TH AVENUE | RIVERVIEW DRIVE TO TWIN HARBOR DRIVE



PREPARED FOR
WINNECONNE
WINNEBAGO COUNTY, WISCONSIN

MARCH 8, 2024

McMAHON ASSOCIATES, INC.

1445 McMAHON DRIVE NEENAH, WI 54956 Mailing: PO BOX 1025 NEENAH, WI 54957-1025 PH 920.751.4200 MCMGRP.COM
McM. No. W0011-09-24-00111.02 /BDW:car

McMAHON
ENGINEERS ARCHITECTS

ENGINEER'S REPORT

MARCH 8, 2024 | MCM. NO. W0011-09-24-00111.02

2024 PRIVATE SANITARY LATERAL PROJECT 8TH AVENUE | RIVERVIEW DRIVE TO TWIN HARBOR DRIVE

PREPARED FOR

WINNECONNE

WINNEBAGO COUNTY, WISCONSIN

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McMAHON
ENGINEERS ARCHITECTS

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Mapped Features

- Private Sanitary Lateral Reconstruction Parcels
- Parcel Line



McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.



FIGURE 1
8th AVENUE
2024 PRIVATE SANITARY SEWER LATERAL RECONSTRUCTION
VILLAGE OF WINNECONNE
WINNEBAGO COUNTY, WISCONSIN

Information on this drawing was developed or obtained by others. McMAHON ASSOCIATES, INC does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.

ENGINEER'S REPORT

MARCH 8, 2024 | MCM. NO. W0011-09-24-00111.02

2024 PRIVATE SANITARY LATERAL PROJECT 8TH AVENUE | RIVERVIEW DRIVE TO TWIN HARBOR DRIVE

PREPARED FOR

WINNECONNE

WINNEBAGO COUNTY, WISCONSIN

PURPOSE OF THE LATERAL PROJECT

The purpose of the project is to provide the abutting property owners with a dependable sanitary lateral to the home, in conformance with the Village of Winneconne Sanitary Sewer System Ordinance. The Village of Winneconne is reconstructing sanitary sewer and laterals to the street right-of-way limit as a part of the reconstruction project. This cost is being paid for by the Village. The homeowner is responsible for reconstructing laterals that are non-conforming to the Village Standards. This cost is the responsibility of the homeowner.

ESTABLISHMENT OF THE SANITARY LATERAL ASSESSMENT

SANITARY LATERAL REPLACEMENT ON PRIVATE PROPERTY TO THE HOME CONNECTION

The Village of Winneconne sanitary sewer policy requires the property owner replace their lateral on private property to the connection in the home if the lateral is found to be in violation of the Village Ordinances. The Village has requested unit prices for the replacement of laterals on private property from the project contractor. A summary of these costs is shown under Summer of Costs. The homeowner has the following options for replacement if the lateral is in violation of the ordinance.

- Option 1 - Replace the lateral to the home connection with a contractor hired by the homeowner.
- Option 2 - Replace the lateral to the home connection under the Village contract.

If Option 1 is selected the following applies:

- The homeowner shall have 60 days to complete the work upon notification of the Village that commencement of the work may begin.
- The homeowner is responsible for all costs and shall not be allowed to finance their costs through the Village.

ESTABLISHMENT OF THE SANITARY LATERAL ASSESSMENT

SANITARY LATERAL REPLACEMENT ON PRIVATE PROPERTY TO THE HOME CONNECTION

If Option 2 is selected the following applies:

- The lateral shall be reconstructed to the home connection as a part of the Village contract based on the estimated unit costs provided. The contractor may adjust these costs up or down based on unique circumstances on any given lot. Variations from the unit costs provided shall be identified prior to authorization to proceed.
- No restoration by the contractor is included in the costs provided. Surface restoration shall be the responsibility of the homeowner.
- Removal and replacement of landscaping, structures, etc. which may affect the ability of the contractor to complete the work shall be the responsibility of the property owner.
- The Village contractor’s costs to install the lateral may be placed on the assessment role and financed through the Village of Winneconne.
- **The property owner shall sign and return a waiver of Special Assessment Form to the Village of Winneconne Public Works Department by April 12, 2024 (form is attached).** An estimate of the cost of the private lateral work can be provided upon request. This estimate may be more or less than the actual cost and should not be considered to be a not to exceed cost.

SUMMARY OF COSTS

ESTIMATED PRIVATE LATERAL COST

An estimated cost has been provided based on an assumed lateral length. Any individual lateral assessment may be more or less than this estimate based on the actual method of construction, length and unique circumstances of each private lateral reconstruction.

PIPE BURSTED LATERAL

Lateral Portion on Private Property Pipe Burst to Home Reconnection

The estimated costs for a typical 4-inch lateral assuming 40’ of lateral are as follows:

40’ at \$5.15/L.F.....	\$206.00
Pipe Bursting Set-Up Cost.....	\$3,100.00
Fernco Connection	\$51.50
Bend.....	\$51.50
Inside Cleanout with Cap.....	\$103.00
<u>Concrete Floor Patch (5 Bags @ \$41.20/Bag)</u>	<u>\$206.00</u>
Estimated Cost.....	\$3,718.00

**The actual cost per home shall be calculated using the unit bid prices and the actual footages of pipe fittings used and depth to connection.

FINANCING OF ASSESSMENTS

The Village of Winneconne has budgeted funds for the financing of the project and will assess the cost of the private lateral service cost back to the property owners. The interest rate shall be provided at the public informational meeting. The total assessment balance can also be paid in full.

PLANS & SPECIFICATIONS

As part of this Engineer's Report, plans and specifications, as prepared by McMahon Associates, Inc., Project No. W0011-09-24.00111.02 are hereby attached.

[The remainder of this page was left blank intentionally.]

SCHEDULE OF ASSESSMENTS

2024 PRIVATE SANITARY LATERAL PROJECT 8TH AVENUE | RIVERVIEW DRIVE TO TWIN HARBOR DRIVE



The cost of the private lateral reconstruction is the responsibility of the property owner. In order to have the Village contractor perform the required private lateral work and be placed on this Schedule of Assessments the property owner shall be required to sign and return a waiver of special assessment to the Village. This will authorize the Village's contractor to perform the work. The Village is requesting waivers be returned by **April 12, 2024**, to the Village of Winneconne Public Works Department so the contractor can properly prepare for and schedule work operations.

OWNER	SITE ADDRESS	MAILING ADDRESS	PARCEL	ESTIMATED		SIGNED WAIVER OF SPECIAL ASSESSMENT (REQUIRED)
				PRIVATE LATERAL COST	LATERAL COST	
Gordon Lee R. & Sherry Lee Brickley	203 N. 8 th Ave.	203 N. 8 th Ave.	19100010104	\$3,718		
Lawrence J. & Amy K. Krueger	209 N. 8 th Ave.	209 N. 8 th Ave.	1910001	\$3,718		
Paul C. & Julie A. Olson	211 N. 8 th Ave.	211 N. 8 th Ave.	19100010103	\$3,718		
Justin D. & Melinda M. Petrack	213 N. 8 th Ave.	213 N. 8 th Ave.	1911102	\$3,718		
Mary K. Krings	215 N. 8 th Ave.	215 N. 8 th Ave.	1911103	\$3,718		
Patrick W. & Joanne K. Ulbrich	217 N. 8 th Ave.	217 N. 8 th Ave.	1911104	\$3,718		
Sydra M. & Teri A. Fiegel	219 N. 8 th Ave.	PO Box 191	1911105	\$3,718		
Randy & Pauline Harper	221 N. 8 th Ave.	221 N. 8 th Ave.	1911106	\$3,718		
Ronald L. & Debra K. Waters	223 N. 8 th Ave.	223 N. 8 th Ave.	1911107	\$3,718		
Ronda J. Marquardt	225 N. 8 th Ave.	225 N. 8 th Ave.	1911108	\$3,718		
Sheila D. Gurkowski	227 N. 8 th Ave.	227 N. 8 th Ave.	1911109	\$3,718		
Robert P. & Bonnie E. Plummer	229 N. 8 th Ave.	229 N. 8 th Ave.	1911110	\$3,718		
Peter J. & Jennifer L. Messerschmidt	739 Twin Harbor Dr.	739 N. Twin Harbor Dr.	1911111	\$3,718		
Jacky G. & Sharon L. Spiegelberg	226 N. 8 th Ave.	226 N. 8 th Ave.	1911112	\$3,718		
James A. Bennington	224 N. 8 th Ave.	224 N. 8 th Ave.	1911113	\$3,718		
Richard A. & Carol A. Krueger	222 N. 8 th Ave.	222 N. 8 th Ave.	1911114	\$3,718		
Jason S. & Robin M. O'Connell	220 N. 8 th Ave.	220 N. 8 th Ave.	1911115	\$3,718		
David M. Muscavitch	218 N. 8 th Ave.	218 N. 8 th Ave.	1911116	\$3,718		
Renee J. Hintz	216 N. 8 th Ave.	216 N. 8 th Ave.	1911117	\$3,718		
Aaron A. & Schaune M. Luce	214 N. 8 th Ave.	214 N. 8 th Ave.	1911118	\$3,718		
George T. & Kaitlyn M. Beattie	212 N. 8 th Ave.	212 N. 8 th Ave.	1911119	\$3,718		
David R. & Rhonda L. Schneider	208 N. 8 th Ave.	208 N. 8 th Ave.	19100010102	\$3,718		

